

Board of Fire Commissioners
Regular Monthly Meeting
December 10, 2024

Minutes

The meeting was called to order at 7:03 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
- Commissioner Craig Lanigan
- Commissioner Jeffrey Schondebare
- Chief Dom Spada
- District Manager James Magerle
- District Secretary/Treasurer Denise Spada

- Commissioners Oh and Gaito were excused.

Salute to the Flag and a moment of silence.

New Member Applications: New member applications were presented for Brendan Magerle into the Hook and Ladder Company and Matthew Lacourciere into the Hose Rescue Company. Commissioner Lanigan put forth a motion to accept both applications, seconded by Commissioner Schondebare; unanimous. Brendan Magerle was sworn into the Hook and Ladder Co. by Chairman Magerle. Matthew Lacourciere will be sworn in at a later date.

Chief's Report:

- Chief Spada had no report but thanked the Board for all of their support during his tenure as Chief.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:
 - Apparatus: The ladder power indicator light was replaced and the aerial operation was checked on truck 223. Struts on the front bumper cover pistons were replaced on truck 226, the small coolant leak was also repaired. The rear directional bulb was replaced on truck 227 and broken brackets for the attic ladder were replaced on truck 228. Spark plugs were replaced on truck 2211 and Waterway completed the annual truck weighing.
 - Equipment: Dr. Geffken inspected both ambulances and all AEDs. The ARC trainer was repaired and the Hurst Hydraulic spreaders were repaired by Firematic. A new Chief's helmet was ordered and received for Chief Weber and a replacement CO detector was ordered from Firematic.
 - Communications: IWT reported issues with the Cove Rd. antenna work.
 - Building and Grounds: Parapet repairs are complete, lighting is yet to be installed. It was reported that the ramp has multiple cracks where it was previously repaired and water is leaking in the tunnel; Premier Building is working with Frank Relf's office to determine a solution. The lawn sprinkler system has been winterized by

Harbor Irrigation and the Firehouse Attendants assisted with the clean up during and after the Christmas Tree Sale.

- Personnel: 72.5 hours of over-time over last year were reported through November 2024.

District Secretary/Treasurer Spada presented her report:

- The minutes from the previous meeting were approved on a motion by Commissioner Lanigan, seconded by Commissioner Schondebare; unanimous.
- Correspondence:
 - Two letters from Robert Johnson CPA P.C., the first a representation letter for the 2023 audit and the second letter informing the Board that he will be retiring and the 2023 audit for the District will be his final audit. Copies of the 2023 completed audit were delivered to the District Office by Robert Johnson on December 9, 2024 and were distributed to the Board at this meeting. Subsequently, District Secretary/Treas. Spada informed the Board that she received one Proposal for Auditing services in response to RFPs for the 2024 fiscal year and suspects two additional will come in by December 18, 2024.
 - A proposal for \$10,291.27 for Coverage for New York State Volunteer Firefight Cancer Benefit Program was presented. The Board agreed to continue with the enhanced plan.
 - A request from Platinum Plus DJ for a \$500.00 deposit for the 2025 Installation Dinner was presented.
 - A proposal with a two percent increase, from William F. Glass, Jr. for Legal Representation for 2025 was presented. The Board was in agreement to accept the proposal.
 - A Contract Extension from Grant-Guys for the preparation of one FEMA AFGP application resubmission for the 2024 cycle was presented, approved.
 - Sec/Treas. Spada informed the Board that a presentation with Firefly has been scheduled for the January 8, 2025 Board meeting.
 - Request for Facility Use from the Wincoma Association to hold a yearly meeting on January 25, 205 from 10:00 a.m. to 2:00 p.m.; approved.
 - Request for Facility Use from The Nathan Hale Garden Club to hold monthly meetings (March 11, April 8, May 13, July 8, August 12, Sept. 9, Oct. 14, and Dec. 9) from 9:00 a.m. – 3:30 p.m.; approved.
 - It was stated for the Minutes that after the Department Election on December 5, 2024, K.C. Anna was sworn in as 2233 by Chairman Magerle.
 - It was stated for the Minutes that due to timeliness of getting up and running for the new year, on December 4, 2024, the Board agreed (via email) to move forward with ADP for payroll services.
- Bills:
 - PAID BEFORE THE MEETING:**
 - AT&T Mobility \$ 766.49
 - Darlene Colonna \$ 70.00

Margaret Florio	\$ 70.00
Met Life	\$ 2,012.61
National Grid	\$ 1,394.75
NYSHIP	\$24,570.83
Optimum	\$ 421.41
PSEG LI	\$ 2,843.82
PSEG Long Island	\$ 23.75
Richard Florio	\$ 70.00
Richard Florio	\$ 70.00
Verizon	\$ 856.78
Verizon	\$ 3,400.73
Wex Bank/Shell	\$ 31.58
Wex Bank/Sunoco	\$ 576.02

Medicare Part B Reimbursements

Betty Reddy	\$ 174.70
Bonnie Sammis	\$ 174.70
Doug Anthonsen	\$ 174.70
John McKenna	\$ 349.40
Laurence Northcote	\$ 382.70
Richard Riegel	\$ 174.70
Toni Riegel	\$ 174.70
William Kaiser	\$ 174.70

PAID AFTER THE MEETING:

Aboffs	\$ 200.40
Adept Technology	\$ 1,489.98
AFDSNY	\$ 500.00
Borg & Borg Insurance Agency	\$19,733.00
Cardiac Life Products	\$ 108.05
CARR Business Systems	\$ 356.25
Caruso's	\$ 225.00
Centerport Fire District	\$26,141.00
Chase/INK	\$ 7,604.00
Chris Leogrande	\$ 86.87
Country Line Hardware	\$ 11.38
Denise Spada	\$ 28.00
Electronix Systems	\$ 124.80
FDPR	\$ 400.00
Grant Guys	\$ 1,500.00
Harbor Irrigation	\$ 70.00
Home Depot	\$ 1,170.49
James Magerle	\$ 55.92
Konica Minolta	\$ 51.31
Long Island Antique Fire Apparatus	\$ 30.00
Long-Islander	\$ 69.31
Municipal Emergency Services Inc.	\$ 79.82
Mr. Suds	\$ 30.00
Newsday	\$ 675.04
Personalized Promotions	\$ 715.00

Platinum Plus DJ	\$ 500.00
Printers 3	\$ 91.43
ProClaim	\$ 3,099.79
Robert Johnson	\$ 6,250.00
Savasta Medical Services	\$ 455.00
Savasta Medical Services	\$ 7,740.00
SCAFDST	\$ 50.00
SCFDMA	\$ 100.00
SCFDOA	\$ 375.00
SCM Products Inc.	\$ 267.96
Shoreline Beverages	\$ 169.40
Schufire LLC/Waterway	\$ 560.00
Terminix	\$ 60.00
Tesori Digital Marketing	\$ 325.00
Ultra Electric	\$ 180.00
Vittorio Auto Body	\$ 215.98
William Glass	\$ 557.00

The bills were approved as read on a motion by Commissioner Lanigan, seconded by Commissioner Schondebare; unanimous. Commissioner Schondebare put forth a motion to pay the Municipal Cooperative invoice for the shared medic service out of the EMS Cost Recovery account. The motion was seconded by Commissioner Lanigan and unanimous.

- Apparatus:
 - Chairman Magerle and Commissioner Schondebare thanked Commissioner Lanigan for the time he served as a Commissioner on the Board.
- Buildings and Grounds:
 - Commissioner Schondebare reported that he met with William McGeever from Frank Relf's office and they hope to have the ramp leak resolved without issue. He indicated that if it doesn't get resolved, we may need to get William Glass involved. It was further discussed that the leak in the control room needs to be sealed as soon as possible.
- Communications:
 - A proposal for work on emergency repairs on the Cove Rd. antenna for \$11,424.00 was presented. Commissioner Schondebare put forth a motion to move forward with the proposal, seconded by Commissioner Gaito and unanimous.
- Personnel:
 - District Secretary/Treasurer informed the Board that Commissioner Gaito wanted to discuss some minor adjustments with both the Firehouse Attendants contract and the Sec./Treasurer's contract and distributed a pre-written change request for the FHA's contract/section 8I. The Board reviewed the document left by Commissioner Gaito and took no action. Sec. /Treas. Spada indicated that she would like to convert her Day after Thanksgiving holiday to a personal day in her

contract to make all days off consistent with the other employees as the payroll service transition is taking place. The Board did not object.

There being no further business, a motion to adjourn the meeting was made at 7:31 p.m. by Commissioner Lanigan, seconded by Commissioner Schondebare; unanimous.

Respectfully submitted,



Denise Spada
District Secretary/Treasurer